

MINUTES THOMASTON BOARD OF EDUCATION REGULAR MEETING

Monday, February 8, 2021

7:00 p.m.

Due to certain circumstances, the option for in-person attendance was not able to be accommodated for the meeting. The meeting was held virtually only.

This meeting can be viewed live on **Board of Education YouTube Channel**

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Beth Campbell, Chairperson David Colavecchio, Vice Chairperson Heather Patchell, Secretary Roxy Fainer, Treasurer Francine Coss, Superintendent Salvatore SantaMaria Frank Treglia Jennifer Nolan Matthew VanOrmer Sarah Ethier

<u>Student Representatives 2020-2021</u> Isabella Guerrera McKenna O'Sullivan Cesar Velez

1. Establishment of a Quorum and Call to Order (Bylaws of the Board 9325.1 - Quorum)

1.1. Chairperson Beth Campbell called the meeting to order at 7:04pm.

- 1.2. Attendance by Roll Call: Chairperson Beth Campbell, Vice Chairperson David Colavecchio, Secretary Heather Patchell, Treasurer Roxy Fainer, Salvatore SantaMaria, Frank Treglia, Matthew VanOrmer, Sarah Ethier
- 1.3. Board member Absent: Jennifer Nolan
- 1.4. Student Representatives Present: Isabella Guerrera, Cesar Velez
- 1.5. Student Representative Absent: McKenna O'Sullivan
- 1.6. Administrators in Attendance: Jessica Bedosky, Andrea Peters, Jonathan Kozlak, John Perrucci, Gianni Perugini
- 1.7. Others in Attendance: Sue Santovasi (web host)

- **1.8.** The meeting was streamed live on the Board of Education YouTube Channel. The youtube link was made available on the agenda for this evening.
- 2. Pledge of Allegiance
- **3.** Approval of Agenda (Bylaws of the Board 9325.2 Order of Business and Policy 1205 Community Relations Participation by the Public Agenda Format/Preparation and Dissemination)

Roxy Fainer motioned and Matthew Vanormer seconded to accept/approve the agenda of the Board of Education dated February 8, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

4. Public Participation **A A** (Bylaws of the Board 9325 – Meeting Conduct) -

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual/group to address the Board concerning any subject that lies within its jurisdiction shall be as follows: • After Connecticut Executive Order 7, the Thomaston Board of Education meetings are held virtually. Public participation for virtual meetings is

permitted through written comment. Those who wish to make public comments during a virtual meeting of the Thomaston Board of Education shall:

Submit public comments at least one (1) hour before the scheduled start of the virtual meeting

• Submit public comments via the Thomaston Board of Education Public Comment Google Form at https://forms.gle/WtQ7LkbUdpWrsCwJ6.

NOTE: Written public comments that meet the criteria above shall be read aloud by a Board member during the Board of Education meeting.

4.1. No Public Comments Were Submitted

5. Approval of Minutes **(**Bylaws of the Board 9326 – Minutes)

5.1. Special Board of Education Meeting Minutes dated January 4, 2021

Roxy Fainer motioned and Frank Treglia seconded to accept/approve the Special Meeting Minutes of the Board of Education dated January 4, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

5.2. Special Board of Education Meeting Minutes dated January 8, 2021

Roxy Fainer motioned and Heather Patchell seconded to accept/approve the Special Meeting Minutes of the Board of Education dated January 8, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

5.3. Emergency Board of Education Meeting Minutes dated January 19, 2021

Roxy Fainer motioned and Heather Patchell seconded to accept/approve the Emergency Meeting Minutes of the Board of Education dated January 19, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: David Colavecchio

Motion Carries: 7-0-1

5.4. Special Board of Education Meeting Minutes dated January 25, 2021

Roxy Fainer motioned and Heather Patchell seconded to accept/approve the Special Meeting Minutes of the Board of Education dated January 25, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

- 6. Recognitions ▲ (Policy 1170 Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)
 - 6.1. January Rotary Student of the Month Elijah Dwire
 - 6.2. January Students of the Month Thomaston Public Schools
 - 6.2.1. Grade K Logan Kennedy
 - 6.2.2. Grade 1 Owen Hawley
 - 6.2.3. Grade 2 Ava Nemense
 - 6.2.4. Grade 3 Scarlett Alvey
 - 6.2.5. Grade 4 Britta Saghafi
 - 6.2.6. Grade 5 Jack Holway
 - 6.2.7. Grade 6 Taylor Stadalnik
 - 6.2.8. Grade 7 Addison Patchell
 - 6.2.9. Grade 8 Scott Lanzara
 - 6.2.10. Grade 9 Velia Russman
 - 6.2.11. Grade 10 Kylie Decker
 - 6.2.12. Grade 11 Kaya Johnson
 - 6.2.13. Grade 12 Patrick Riley
 - 6.2.14. Grade 12 Anna Colavecchio
 - 6.2.15. Grade 12 Elizabeth Marble
 - 6.2.16. Grade 12- Kiersten Sundell
 - 6.2.17. Grade 12 Elijah Dwire
 - 6.3. Susan Larson Reading Interventionist Thomaston Center School Recipient of the Look for the Good Hero Award
- 7. **Presentations** (Bylaws of the Board 9410 Public Announcement of Accomplishments)
 - 7.1. Thomaston Public Schools Scientific Research Based Interventions (SRBI) Handbook Jennifer Irazabal, Mathematics Intervention Teacher

Roxy Fainer motioned and Sarah Ethier seconded to accept/approve the Thomaston Public Schools Scientific Research Based (SRBI) Handbook as presented.

Discussion: Discussion Link

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

- 8. Student Representatives Report 🔺 📥 (Bylaws of the Board 9160 Student Representation on the Board of Education)
- 9. Chairperson's Report 🔺 📥 (Bylaws of the Board 9121 Office of the Chairperson)

9.1. Request for Clarification from Board Members - Definition of Emergency Meeting - January 19, 2021

9.1.1. Discussion Link

9.2. Virtual CABE Retreat for Thomaston Board of Education Members - February 4, 2021

10. Superintendent's Report **A A** (Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

- 10.1.1. Superintendent
 - 10.1.1.1. Recognition Letter and Gift to Student from Superintendent Coss December Rotary Student of the Month
 - 10.1.1.2. Holiday Greeting Card to Superintendent Francine Coss and the Thomaston Board of Education - Dr. Stephen Hegedus - Dean College of Education, Southern Connecticut State University
 - 10.1.1.3. Holiday Greeting Card Superintendent Francine Coss and the Thomaston Board of Education -Brown and Brown Insurance
 - 10.1.1.4. Holiday Greeting Card to Superintendent Francine Coss and the Thomaston Board of Education - Apex Learning
 - 10.1.1.5. Holiday Greeting Card to Superintendent FrancineCoss and the Thomaston Board of Education - Michael Yamin, Region 16 Superintendent
 - 10.1.1.6. Thank You Card from Staff Member to Thomaston Board of Education Members, Administration and Staff
 - 10.1.1.7. Residency Determination Letter Student A
 - 10.1.1.8. Appeal of Residency Determination & Hearing Letter Student A
 - 10.1.1.9. Residency Determination Letter Student B
 - 10.1.1.10. Residency Determination Disenrollment Notice Student B
 - 10.1.1.11. Residency Determination Letter Student C
 - 10.1.1.12. Residency Determination Disenrollment Notice Student C
 - 10.1.1.13. Residency Determination Letter Student D
 - 10.1.1.14. Residency Determination Letter Student E
 - 10.1.1.15. Effective School Solutions Insights & Solutions December 2020
 - 10.1.1.16. Effective School Solutions MINDBEAT Note from CEO December 9, 2020
 - 10.1.1.17. Effective School Solutions MINDBEAT Note from CEO December 16, 2020
 - 10.1.1.18. Effective School Solutions January 2021 Insights and Solutions Preparing for the Mental Health
 - 10.1.1.19. Effective School Solutions MINDBEAT- Note from CEO January 6, 2021
 - 10.1.1.20. Effective School Solutions C.O.P.E. 2.0 Mental Health Planning Framework January 13, 2021
 - 10.1.1.21. Pandemic-Related Transitions: P-3 Contexts Flyer
 - 10.1.1.22. CT Learning Hub Family Communication English and Spanish
 - 10.1.1.23. Information for Parents and Guardians of English Learners
 - 10.1.1.24. Vaccine Communication from the Connecticut Department of Public Health January 17, 2020
 - 10.1.1.25. Vaccination Update from the Connecticut Department of Public Health January 19, 2021
 - 10.1.1.26. Letter and Watchtower Magazine to Superintendent Francine Coss Karen Swain Jehovah Witness Worldwide Campaign to Deliver a Special Edition of the Watchtower
 - 10.1.1.27. Letter to Karen Swain from Superintendent Coss WatchTower Mail
 - 10.1.1.28. Letters of Quarantine Superintendent Coss to Parents
 - 10.1.1.29. Scholarship Letter from Dr. Jeffrey Kitching, Executive Director, EdAdvance

- 10.1.1.30. NESDEC (New England School Development Council) 2020-21 Enrollment Projections
- 10.1.1.31. NESDEC 2020-2021 Enrollment Projection Report
- 10.1.2. Connecticut Association of Boards of Education (CABE)
 - 10.1.2.1. CABE's Virtual Day on the Hill Memo March 17, 2021
 - 10.1.2.2. The 2021 State Agenda
 - 10.1.2.3. Advocacy Highlights January 8, 2021
 - 10.1.2.4. Advocacy Highlights January 15, 2021
 - 10.1.2.5. Advocacy Highlights January 25, 2021
 - 10.1.2.6. 25th Annual CABE Student Leadership Awards Program 2021
 - 10.1.2.7. CABE Liaison Newsletter February 2021
- 10.1.3. Connecticut Association of Public Schools Superintendents (CAPSS) None
- 10.1.4. United States Department of Education (USDE)
 - 10.1.4.1. Interpretation of Title IX and Single Sex Scholarships, Clubs, and other Programs
 - 10.1.4.2. Announcement Regarding the 2020-2021 Civil Rights Data Collection
 - 10.1.4.3. Office of Civil Rights FY 2020 Annual Report
 - 10.1.4.4. Memorandum Published Regarding Bostock's Application to Title IX
- 10.1.5. Department of Public Health (DPH)
- 10.1.6. Connecticut State Department of Education (CSDE)
 - 10.1.6.1. Addendum 5 Interim Guidance for Responding to COVID-19 Scenarios in Connecticut School Districts
 - 10.1.6.2. Addendum 9 Contact Tracing in Schools
 - 10.1.6.3. Professional Support Series Series 21 January 4, 2021 English Version
 - 10.1.6.4. Professional Support Series Series 21 January 4, 2021 Portuguese Version
 - 10.1.6.5. Professional Support Series Series 21 January 4, 2021 Spanish Version
 - 10.1.6.6. Professional Support Series Series 21 January 4, 2021 Arabic Version
 - 10.1.6.7. Announcing New Attendance and Engagement District Supports
 - 10.1.6.8. Effective School Solutions Insights and Solutions January 2021
 - 10.1.6.9. Keeping Schools Open Safely
 - 10.1.6.10. Teaching Concurrent Learners Checklist
 - 10.1.6.11. The Borrowed Classroom Episode 1 Teaching Concurrent Learners
 - 10.1.6.12. Performance Matters Newsletter January 2021
- 10.2. Reports, Contracts and General Information
 - 10.2.1. Reports
 - 10.2.1.1. Administrator Reports February 2021
 - 10.2.1.1.1. February 8, 2021 Curriculum Guides Report
 - 10.2.1.1.1.1. Kindergarten ELA Curriculum Guide
 - 10.2.1.1.1.2. Grade 1 ELA Curriculum Guide
 - 10.2.1.1.1.3. Grade 2 ELA Curriculum Guide
 - 10.2.1.1.1.4. Grade 3 ELA Curriculum Guide
 - 10.2.1.1.1.5. Grade 4 ELA Curriculum Guide
 - 10.2.1.1.1.6. Grade 4 Social Studies Curriculum Guide

10.2.1.1.1.7.	Grade 5 Social Studies Curriculum Guide
10.2.1.1.1.8.	Grade 6 Social Studies Curriculum Guide
10.2.1.1.1.9.	Grade 7 World Geography Curriculum Guide
10.2.1.1.1.10.	Grade 9 Global Studies Curriculum Guide
10.2.1.1.1.11.	Grade 4 Science Curriculum Guide
10.2.1.1.1.12.	Grade 5 Science Curriculum Guide
10.2.1.1.1.13.	Grade 6 Science Curriculum Guide
10.2.1.1.1.14.	Grade 10 Chemistry Curriculum Guide
10.2.1.1.1.15.	Grades 8 & 9 Algebra 1 Curriculum Guide
10.2.1.1.1.16.	Grades 9 & 10 Geometry Curriculum Guide
10.2.1.1.1.17.	Grades 11 & 12 Advanced Algebra Curriculum Guide
10.2.1.1.1.18.	Grades 9 & 10 Health I Education 1 Curriculum Guide
10.2.1.1.1.19.	Grades 9 & 10 - Health II Education Curriculum Guide

Roxy Fainer motioned and Heather Patchell seconded to accept/approve the Curriculum Guides as presented.

Discussion: Discussion Link

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

10.2.1.2. Enrollment - February 1, 2021

10.2.1.2.1. Distance Learning Enrollment

10.2.1.3. Distance Learning Report - Superintendent Francine Coss

David Colavecchio motioned and Frank Treglia seconded to set the Instructional Model as presented for February 16, 2021 through the end of the school year <u>rather than April 9, 2021 as the initial action was written</u>. David Colavecchio is basing his motion on the fact that things will not change given the current situation with COVID-19. This motion includes the athletic spectator model guidelines as presented.

Discussion: Discussion Link

Opposed: Sarah Ethier, Salvatore SantaMaria, Frank Treglia, Heather Patchell, and Beth Campbell

Abstentions: None

Motion Defeated: 5 members out of 8 Board members were opposed.

Frank Treglia motioned and Salvatore SantaMaria seconded to continue with the model that is currently in place through April 9, 2021 and prior to that date, around March 31st, the Board can change it or continue with the way things are going. This includes the athletic spectator guidelines.

Opposed: Sarah Ethier was opposed to the hybrid model but in favor of the sports having spectators

Abstentions: None

Discussion: Discussion Link

Motion Carries: 7-1-0

10.2.1.4. 2021-2022 Thomaston Public Schools District Calendar - Proposed Changes

Frank Treglia motioned and Heather Patchell seconded to table the 2021-2022 the Updated District Calendar as presented with proposed changes until further notice.

Discussion: Discussion Link

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

10.2.2. Contracts

10.2.2.1. PATHS Agreement between Thomaston Board of Education and Watertown Board of Education - 2020-2021

10.2.3. Grants - 2021

10.2.3.1. School Readiness - Competitive Quality Enhancement

10.2.4. General Information

10.2.4.1. Fund-Raisers

- 10.2.4.1.1. Fund-Raising Activity Follow-Up Form Per Policies 1324 and 3281
 - 10.2.4.1.1.1. Gift Donation from Anonymous Donor to Varsity Field Hockey Team -Jackets and Long -Sleeved Tee Shirts
- 10.2.5. Personnel (Policy 4112/4212 Personnel Certified/Non-Certified Appointment and Conditions of Employment)
 - 10.2.5.1. New Hires
 - 10.2.5.1.1. Megan Fainer Tutor-Math/Physics (Part-time, Temporary) Thomaston High School - Effective January 11, 2021
 - 10.2.5.1.2. Kayla Marble Building Substitute (Part-Time, Temporary, Per Diem) Thomaston Center School - Effective February 1, 2021

10.2.5.2. Transfers/New Assignment

- 10.2.5.2.1. Megan Slekis In-Person Social Worker Black Rock School Effective January 19, 2021
- 10.2.5.2.2. Steven Turner From Thomaston Center School Custodian , Class II, 2nd Shift to Black Rock School Custodian, Class II, 2nd Shift - Effective January 19, 2021 through March 28, 2021
- 10.2.5.2.3. Steven Turner Cancellation Notice Temporary Change in Assignment Black Rock School Custodian, Class II, 2nd Shift - Effective January 19, 2021 through March 28, 2021 to Part-Time Custodian - Thomaston Center School - Effective January 19, 2021 through June 30, 2021
- 10.2.5.2.4. George Newsome From Custodian, Class 1, 2nd Shift at Thomaston Center School to Custodian, Class I, 2nd Shift at Black Rock School - Effective January 19, 2021 through March 28, 2021
- 10.2.5.2.5. George Newsome From Custodian, Class I, 2nd Shift at Black Rock School to Class I, 2nd Shift at Thomaston Center School
- 10.2.5.2.6. Douglas Craig Temporary, Part-Time of Reimagining Connecticut Classrooms for Continuous Learning Coordinator - Effective February 1, 2021 through - June 30, 2021
- 10.2.5.2.7. Pamela Nascimento From In-Person English-Language Arts Coach to In-Person English-Language Arts Coach and Remote English-Language Arts Coach - Effective January 19, 2021
- 10.2.5.2.8. Kathleen Zitnay From In-Person Music Teacher to Remote Music Teacher -Thomaston Center School Effective January 19, 2021
- 10.2.5.2.9. Theresa Gambino From Black Rock Custodian, Class III, 2nd Shift to the Thomaston Center School Custodian, Class III , 2nd Shift - Effective January 19, 2021 through March 28, 2021

- 10.2.5.2.10. Penelope Fox Paraprofessional Center School to Paraprofessional Thomaston High School - Effective February 1, 2021
- 10.2.5.2.11. Marisa Mendoza Special Education Substitute Thomaston High School to Special Education Substitute - Black Rock School - Effective January 19, 2021
- 10.2.5.3. Resignations None
- 10.2.5.4. Retirements
 - 10.2.5.4.1. William Dwan Grade 4 Teacher, Thomaston Center School Effective end of school year- June 2021
 - 10.2.5.4.2. George Newsome Custodian Thomaston Center School Effective December 2, 2021
- 10.2.5.5. Renewals None
- 10.2.5.6. Stipends 2020 2021
 - 10.2.5.6.1. Aaron Bunel Boys Varsity Basketball Coach
 - 10.2.5.6.2. James Bunel Boys Assistant Basketball Coach
 - 10.2.5.6.3. Robert McMahon Girls VarsityBasketball Coach
 - 10.2.5.6.4. Brian Mozelak Girls Assistant Basketball Coach
 - 10.2.5.6.5. Kelly Finlay Girls Freshman Basketball Coach
 - 10.2.5.6.6. Terry Waldron Cheerleading Varsity Coach
 - 10.2.5.6.7. Preston Soeprasetyo Boys Middle School Basketball Coach
 - 10.2.5.6.8. Robert Stack Girls Middle School Basketball Coach
 - 10.2.5.6.9. Mark Olsen Indoor Track Coach

Roxy Fainer motioned and Heather Patchell seconded to vote to acknowledge the Superintendent's notification of Personnel, specifically, New Hires/Transfers/Retirements/ Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Opposed: None

Abstentions: Roxy Fainer

Discussion: Discussion Link

Motion Carries: 7-0-1

10.2.5.7. Family and Medical Leave Act (FMLA) (Policy 4152.6/4252.6 – Personnel--Certified/Non-Certified Personal Leaves Family and Medical Leave Act)

- 10.2.5.7.1. Employee A
- 10.2.5.7.2. Employee B
- 10.2.5.7.3. Employee C
- 10.2.5.8. Interns and Student Teachers (Policy 1212 Community Relations School Volunteers)- None
- 10.2.5.9. Field Trips (out of state) (Policy 6153 Instruction Field Trips Secondary Schools) None
- 10.2.5.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies
 - 10.2.5.10.1. Thomaston High School Learning Commons Books
 - 10.2.5.10.1.1. Response from Superintendent Coss to Tom Andronowitz, Thomaston High School, Library Media Specialist
- 11. Committee Reports (Bylaws of the Board 9132 Standing Committees and Bylaws of the Board 9133 Special Committees/Advisory Committees)

11.1. Business Manager Report

- 11.1.1. December Business Report
 - 11.1.1.1. 2020-2021 Budget Table Without Encumbrances
 - 11.1.1.2. 2020-2021 Budget Table With Encumbrances
 - 11.1.1.3. 2020-2022 Grant Report
 - 11.1.1.4. 2020-2021 Transfers
 - 11.1.1.5. 2020-2021 Projection
 - 11.1.1.6. Expenditures
 - 11.1.1.6.1. December 2020-2021 Fiscal Year: \$862,467.37

Roxy Fainer motioned and Heather Patchell seconded to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: 8-0-0

11.1.2. January Business Report

Roxy Fainer motioned and Heather Patchell seconded to accept/approve 2021-2022 Fiscal Year Operating Budget Adjustment as presented.

Discussion: Discussion Link

Opposed: None

Abstentions: None

Motion Carried: 8-0-0

- 11.1.2.1. 2020-2021 Budget Table Without Encumbrances
- 11.1.2.2. 2020-2021 Budget Table With Encumbrances
- 11.1.2.3. 2020-2022 Grant Report
- 11.1.2.4. 2020-2021 Transfers
- 11.1.2.5. 2020-2021 Projection
- 11.1.2.6. Expenditures

11.1.2.6.1. January - 2020-2021 Fiscal Year: \$1,418,214.31

Roxy Fainer motioned and Heather Patchell seconded to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

11.2. Policy Committee (Policy 2231 – Administration/Policy and Regulation Systems)

11.2.1. Presentations - None

11.2.2. Discussion Items

11.2.2.1. CABE Virtual Day on the Hill - March 17, 2021

11.2.2.1.1. 2021 State Agenda

11.2.3. First Read Items - None

11.2.4. Second Read Items - None

11.2.5. Action Item

Heather Patchell motioned and Roxy Fainer seconded to "fast track" the approval of Policy 4000.1/5145.44 and Policy 0521.1 per Thomaston Board of Education Bylaws of the Board 9311 Formulation, Adoption, Amendment of Policies. [NOTE: Requires acceptance by two-thirds of the Board of Education members present at the meeting.]

Discussion: Discussion Link

Opposed: None

Abstentions: None

Motion carried: 8-0-0

11.2.5.1. Policy 4000.1/5145.44

Heather Patchell motioned and Roxy Fainer seconded to accept/approve Policy 4000.1/5145.44 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: 8-0-0

11.2.5.2. Policy 0521.1

Heather Patchell motioned and Roxy Fainer seconded to accept/approve Policy 0521.1 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: 8-0-0

11.2.5.3. Policy 4118.112/4218.112

11.2.5.4. Policy 5145.5

Heather Patchell motioned and Roxy Fainer seconded to eliminate Policy 4118.112/4218.112 and Policy 5145.5 as these policies are redundant to Policy 4000.1/5145.44.

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: 8-0-0

12. Adjournment

Heather Patchell motioned and Roxy Fainer seconded to adjourn the meeting. Chairperson Beth Campbell adjourned the meeting at 8:44pm.